

RFP Details

RFP Name	Yellow Ribbon_Richmond VA Feb 2023
Response Due Date	Mon, Sep 19, 2022
Decision Due Date	Fri, Sep 23, 2022
RFP Type	Meeting Space and Guest Rooms
RFP Code	FDNLZ87CBB8
Description	lodging, meeting rooms, childcare rooms, meals, parking for 200 spots
Decision Factors	best fit
Billing Information	Masterbill rooms, meeting space rental, meals, AV, for payment wth corporate credit card.

Key Contact Information

Contact Name	Teri Patterson	Email Address	teri@accommodations4all.com
Organization	Accommodations 4 All	Phone Number	7038503799
Title	Owner		
Preferred Contact Method	Cvent, Email Address, Phone Number		
Address	4809 Jennichelle ct Fairfax, VA 22032 USA		

Organization Information

Organization Name	Accommodations 4 All	Industry	Travel, Recreation, and Leisure
Organization Type	Other		
Address	4809 Jennichelle ct Fairfax, VA 22032 USA		
Employees	1 - 50	Average Attendees per Event	1 - 50
Events per Year	100	Average Room Nights per Event	1 - 50
		Total Attendees per Year	1 - 50
		Total Room Nights per Year	2,001 - 5,000
Organization Information	Accommodations 4 All All Groups & All Cities 703-850-3799		

Event Information

Event Name	Yellow Ribbon_Richmond VA Feb 2023
Total Attendees	330
Commission	Yes - 10.00%
Event History	This event is happening for the first time.
Dates Flexible	No
Event Dates	Fri, Feb 3, 2023 - Sun, Feb 5, 2023
Business Objectives	Yellow Ribbon Group
Destinations Under Consideration	within 30 miles of Richmond

Guest Room Requirements

Day	Any (Run of House)	Single (1 Bed)	Double (2 Beds)	Suite	Staff
Thu, Feb 2, 2023					
Fri, Feb 3, 2023		15			
Sat, Feb 4, 2023		45			
Meeting Room Name	-	Triple	-	-	-
Occupancy					

Check-In Date Thu, Feb 2, 2023

Total Room Nights 60

Budgeted Room Rate USD \$1

Peak Room Nights 45

Additional Information Please offer your lowest available rates as lowest price typically wins contract

Meeting Room Requirements			
Start Date Fri, Feb 3, 2023			
Day	Time	Agenda Item	Meeting Room Requested
Sat, Feb 4, 2023	8:00 AM-5:00 PM	General Session General Session <i>Notes or Exceptions: 300 ppl classroom style 2/6 foot</i>	Classroom (Meeting Room Required) 6,500 Sq. Ft. / 315 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Vendor Space and General Session Exhibit <i>Notes or Exceptions: 40 6 foot tables around perimeter with space for general session of 315 ppl classroom style in center.</i>	Other (Meeting Room Required) 8,000 Sq. Ft. / 330 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Childcare rooms Breakout Session <i>Notes or Exceptions: 10 kids in each room</i>	Other (Meeting Room Required) 400 Sq. Ft. / 10 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Childcare rooms Breakout Session <i>Notes or Exceptions: 10 kids in each room</i>	Other (Meeting Room Required) 400 Sq. Ft. / 10 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Youth Room Breakout Session <i>Notes or Exceptions: 15 youths</i>	Other (Meeting Room Required) 400 Sq. Ft. / 15 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Counseling Room Breakout Session <i>Notes or Exceptions: one desk 3 chairs</i>	Other (Meeting Room Required) 100 Sq. Ft. / 3 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Meal Room Lunch <i>Notes or Exceptions: Breakfast, Lunch, Dinner am/pm coffee am/pm snacks and drinks for children</i>	Rounds for 10 (Meeting Room Required) 3,900 Sq. Ft. / 330 people • 24-hour Hold
Sat, Feb 4, 2023	8:00 AM-5:00 PM	Counseling Room Breakout Session <i>Notes or Exceptions: one desk 3 chairs</i>	Other (Meeting Room Required) 100 Sq. Ft. / 3 people • 24-hour Hold
Sun, Feb 5, 2023	8:00 AM-5:00 PM	General Session General Session <i>Notes or Exceptions: 300 ppl classroom style 2/6 foot</i>	Classroom (Meeting Room Required) 6,500 Sq. Ft. / 315 people • 24-hour Hold
Sun, Feb 5, 2023	8:00 AM-5:00 PM	Vendor Space and General Session Exhibit <i>Notes or Exceptions: 40 6 foot tables around perimeter with space for general session of 315 ppl classroom style in center.</i>	Other (Meeting Room Required) 8,000 Sq. Ft. / 330 people • 24-hour Hold
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