

**NEW SALES LEAD**

Williamsburg Tourism Council

Address: 421 North Boundary Street P.O. Box 3495 Williamsburg, VA 23185 USA

Phone: 757.253.2313

**Date:** December 15 2022  
**Created By:** Julia Smyth-Young  
**Response Due Date:** 12/19/2022  
**Decision Date:** 12/30/2022

**Organization:** Colonial Pipeline  
**Meeting:** Col Pipe Project Manager Meeting  
**Contact:** Toni Nunn, CMP  
 Global Account Executive  
**Address:** 1000 Lake Street

Alpharetta, GA 30009

**Phone:****E-Mail:****MEETING REQUIREMENTS**

**Requested Dates:** 02/26/2023 to 03/01/2023  
**Meeting Dates:** 02/26/2023 to 03/01/2023  
**Alternate Dates:** to  
 to

**ROOMS FORECAST**

**Room Attendance:** 90  
**Requested Rooms:** 205

**Requested Peak:**

90

	Sun, 02/26/23	Mon, 02/27/23	Tue, 02/28/23	Wed, 03/01/23	Thu, 03/02/23	Fri, 03/03/23	Sat, 03/04/23
<b>Requested Rooms</b>	25	90	90				

**Required Space:****R&B Requirements:****Requirements/concessions:**

<b>NOTES</b>
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**Meeting Requirements:**

See attached RFP

**Schedule of Events:**

See attached

**Comments:**

Please address special requests and considerations and respond to the attached RFP questions.

Toni Nunn, CMP, requests responses by Monday, 12/19/2022, at Noon! Please copy Julia Smyth-Young on correspondence.

**Action Requested:**

Send proposals with commissionable rates to Toni Nunn, CMP, via email.